

2016 IEEE MEDIA RECRUITMENT SERVICES MECHANICAL SPECIFICATIONS



The classified advertisements of interest to IEEE members have been placed by educational, governmental, and industrial organizations. The IEEE encourages employers to offer salaries that are competitive, but occasionally a salary may be offered that is significantly below currently accepted levels. In such cases the reader may wish to inquire of the advertiser whether extenuating circumstances may apply. IEEE Spectrum may reject any advertisement that contains any of these phrases: "Recent college grads," "1 to 4 years maximum experience," "Up to 5 years experience," or "10 years maximum experience." Further, IEEE reserves the right to amend any such advertisement without specific notice to the advertiser in order to conform to the Age Discrimination in Employment Act.

Printing Method: Web offset. IEEE Spectrum subscribes to SWOP (Specifications for Web Offset Publications) standards. For complete mechanical requirements, write IEEE Spectrum Magazine, Advertising Production Department. See mailing instructions for address.

Supplied Advertising Material

Electronic Advertising Files:

- Press-ready Adobe PDF files (preferred)
- EPS Files (Note: When saving as EPS file, be sure to include tif images in CMYK and supply a list of fonts that are used within that file. Send EPS files on CD along with original application file with digital proofs — color if applicable.)

Proofing: For color ads, 1 SWOP press proof with color bars or off-press proof.

Maximum Screen: 133 lines

Maximum Tonal Density:

Black & White	85% for areas not intended to print solid.
Black & 1 Color	160%
4 Color	300% with only one solid.

Trim Size: 7.875" x 10.5". The live copy area for bleed is 7" x 10".

Live Material for Bleed Units: For bleed pages, columns, and halves, keep essential matter .375" from top and bottom and .5" from left and right side of all pages, and at least .625" from bleed edge on both pages of facing page spread.

Live material in facing pages should not be closer than .125" on each page to center fold. Publisher reserves right to crop .1875" from either side of full pages and two-column units and .25" from either side of one-column units to compensate for variation in trim page size. Engraver's mark must be etched in bearer top and bottom at center of each page for guide in cutting apart.

Mailing Instructions

Send all orders, contracts, proofs, and films to IEEE Spectrum Magazine, Advertising Production Department, 445 Hoes Lane, Piscataway, NJ 08854.

Telephone +1 732 562 6334
Fax +1 732 562 1745
E-mail: fs.ieeemedia@ieee.org

Issuance and Closing Dates

Published monthly: Issued last week of month preceding issue date.

Closing dates: Space reservations 1st of month preceding date of issue (12 noon Pacific Standard Time). Copy to be set 1st of month preceding date of issue. Complete films or artwork 8th of month preceding date of issue.

Cancellations not accepted after closing dates. Cancellations not accepted on cover and preferred position contracts without written notice to publisher 30 days before closing date.

General Information

Printing material will be destroyed 12 months after issue date unless otherwise instructed in writing. Inquiries concerning printed reproduction should be submitted within 3 weeks of issue date.

Production Charge: There will be a minimum charge of \$50.00 non-commissionable for any changes to any ad.

Contract and Copy Regulations

For Contract and Copy Regulations, please visit http://bit.ly/IEEE_Media_Contract_and_Copy_Regulations.

Commission

15% of gross billing allowed to recognized agencies on space, color, and position, provided account is paid within 30 days from invoice date.

Frequency Rates

Frequency rates are based on number of units within a 12-month contract year. Two-page spreads count as two units. Space run in any advertising edition counts toward frequency. All positions are R.O.P. or Publisher's Choice.

UNIT SIZES AVAILABLE

INCHES	NON-BLEED	BLEED
1 Page	7" x 10"	8.125" x 10.75"
2 Facing Pages	15.125" x 10" (Gutter Bleed)	16.25" x 10.75"
¾ Page Vertical	4.5625" x 10"	5.3125" x 10.75"
½ Page Island	4.5625" x 7.375"	5.3125" x 8"
½ Page Vertical	3.25" x 10"	4.0625" x 10.75"
½ Page Horizontal	7" x 4.75"	8.125" x 5.25"
¼ Page Vertical	2.1875" x 10"	3.0625" x 10.75"
¼ Page Square	4.5625" x 4.75"	5.3125" x 5.25"
¼ Page Square	3.25" x 4.75"	—
¼ Page Vertical	2.1875" x 4.75"	—
½ Page Vertical	2.1875" x 2.375"	—
MILLIMETERS	NON-BLEED	BLEED
1 Page	178mm x 254mm	206mm x 273mm
2 Facing Pages	384mm x 254mm (Gutter Bleed)	413mm x 273mm
¾ Page Vertical	116mm x 254mm	135mm x 273mm
½ Page Island	116mm x 188mm	135mm x 204mm
½ Page Vertical	83mm x 254mm	104mm x 273mm
½ Page Horizontal	178mm x 121mm	206mm x 133mm
¼ Page Vertical	56mm x 254mm	81mm x 273mm
¼ Page Square	116mm x 121mm	135mm x 133mm
¼ Page Square	83mm x 121mm	—
¼ Page Vertical	56mm x 121mm	—
½ Page Vertical	56mm x 60mm	—